



DEPARTMENT OF THE ARMY  
U.S. ARMY TRANSPORTATION CENTER  
FORT EUSTIS, VIRGINIA 23604-5000

REPLY TO  
ATTENTION OF:

Joint Deployment Training Center

Microsoft, Inc.

Address(?)

Seattle, Washington(Zip Code)

RELEASE

The Joint Deployment Training Center (JDTC), an activity of the US Department of Defense, is preparing a CD-ROM for production to be issued for defense purposes under the title *(insert title when known)*. The product is intended for distribution to Department of Defense activities and will include segments of video presentations. Permission is requested to use Microsoft Media Player © to run these video presentations. If you grant permission, each CD-ROM will include a statement that the user must have a licensed copy of Microsoft Windows © to view the CD-ROM.

JDTC seeks to make the CD-ROM easier to use for the end user by having Media Player already on the CD-ROM. This avoids the user having to visit the Microsoft Web Page and download Media Player, if the user's copy of Windows does not already contain this particular program.

Would you please indicate on one copy of this letter, in the space provided below, whether Media Player may be used in the CD-ROM this office is preparing. A self-addressed envelope is enclosed for your use.

Sincerely,

William Dossel  
Commander, US Navy  
Title

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By

(Company officer) \_\_\_\_\_

(Title) \_\_\_\_\_

(Date) \_\_\_\_\_