

# REQUIRED STAFF & FACULTY COMMON TRAINING

S&F Function	Required SFCT	Source/Location
Resident Instructors	Foundation Instructor/Facilitator Course (FIFC) or ATSC approved locally developed course.	ATSC; Local S&F element
Resident Facilitators/ Small Group Leaders	<ol style="list-style-type: none"> <li>1. FIFC</li> <li>2. Intermediate Facilitation Skills Course (IFSC) or ATSC approved locally developed course.</li> </ol> <p>Recommended: Advanced Facilitation Skills Course (AFSC)</p>	ATSC; Local S&F element
VTT and DCO Instructors and/or Facilitators	<ol style="list-style-type: none"> <li>1. FIFC</li> <li>2. IFSC (if facilitating)</li> <li>3. Synchronous Distributed Learning Instructor Course (SdLIC)</li> </ol>	ATSC (via VTT and DCO); Local S&F element

# REQUIRED STAFF & FACULTY COMMON TRAINING (Cont.)

S&F Function	Required SFCT	Source/Location
<b>Online Facilitators</b>	<ol style="list-style-type: none"> <li>1. FIFC</li> <li>2. Blackboard (Bb) Basic Course</li> <li>3. Bb Instructor Course</li> <li>4. Asynchronous Distributed Learning Instructor Course (AdLIC)</li> </ol>	<b>ATSC (via Bb); Local S&amp;F element</b>
<b>Training Developers (required for all duty positions)</b>	<ol style="list-style-type: none"> <li>1. Foundation Training Developer Course (FTDC)</li> <li>2. Training Development Capability (TDC)</li> </ol> <p><b>Recommended: Advanced Training Developers Course (ATDC)</b></p>	<b>ATSC; Local S&amp;F element</b>
<b>Training Developers/ Instructors performing design and development</b>	<ol style="list-style-type: none"> <li>1. FTDC</li> <li>2. TDC</li> <li>3. Test Construction Course (TCC)</li> <li>4. Advanced Training Developers Course (ATDC)</li> </ol>	<b>ATSC; Local S&amp;F element</b>